

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

MEETING DATE: 10/18/06

DIVISION: COUNTY ADMINISTRATOR

BULK ITEM: YES

DEPARTMENT: AIRPORTS

STAFF CONTACT PERSON: Peter Horton

AGENDA ITEM WORDING: Approval of Selection Committee to review responses to Request for Qualifications for General Airport Consulting Services, and approval for Selection Committee to short list to three firms/individuals.

ITEM BACKGROUND: FAA guidelines require RFQ for General Airport Consultant every five years. The current agreement expires November 2006. After selection, the three short listed firms/individuals will give a short presentation to the Commission.

PREVIOUS RELEVANT BOCC ACTION: Approval of current Airport Consulting Agreement, 12/19/01.

CONTRACT/AGREEMENT CHANGES: n/a

STAFF RECOMMENDATION: Approval of Selection Committee as follows: Tom Willi, County Administrator, or designee, Peter Horton, Airports Director, Reggie Paros, Marathon Airport Manager, Larry Chalmers, Airport Planning & Development, and David Koppel, County Engineer.

TOTAL COST: n/a

BUDGETED: n/a

COST TO AIRPORT: n/a

SOURCE OF FUNDS: n/a

COST TO PFC: n/a

COST TO COUNTY: n/a

REVENUE PRODUCING: No

AMOUNT PER MONTH /YEAR:

APPROVED BY: County Attorney n/a

OMB/Purchasing n/a

Risk Management n/a

DOCUMENTATION: Included

Not Required X

AGENDA ITEM # _____

DISPOSITION: _____

/bev
AO
8/06

To: Board of County Commissioners

From: Peter Horton, Director of Airports

Date: 10/18/06

Re: Agenda Item - Approval of Selection Committee

We are requesting approval of a Selection Committee to review responses to Request for Qualifications for General Airport Consulting Services. We are also requesting approval for the Committee to short-list firms to three firms/individuals.

The FAA requires a RFQ for General Airport Consultant every five years. The current agreement expires November 2006.

After selection, the three short-listed firms/individuals will give a short presentation to the BOCC.

Recommended for the Selection committee: tom Willi, County Administrator, or designee Peter Horton, Airports Director, Reggie Paros, Marathon Airport Manager, and Larry Chalmers, Airport Planning & Development, and David Koppel, County Engineer.

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